



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**SANKALP INSTITUTE OF EDUCATION**

- Name of the Head of the institution **Dr. Amar Jeet Singh Parihar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Alternate phone No. **01202803131**
- Mobile No: **9410854330**
- Registered e-mail ID (Principal) **principalsankalp@yahoo.in**
- Alternate Email ID **siegzb704@gmail.com**
- Address **141 Duhai NH-34,Ghaziabad**
- City/Town **GHAZIABAD**
- State/UT **UTTAR PRADESH**
- Pin Code **201206**

#### **2.Institutional status**

- Teacher Education/ Special Education/Physical Education: **Teacher Education**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **CH. CHARAN SINGH UNIVERSITY  
MEERUT (UP)**
- Name of the IQAC Co-ordinator/Director **Dr. Pratibha Tyagi**
- Phone No. **01202803131**
- Alternate phone No.(IQAC) **01202803131**
- Mobile (IQAC) **9971368421**
- IQAC e-mail address **siegzb704@gmail.com**
- Alternate e-mail address (IQAC) **pratibhatyagi078@gmail.com**

**3.Website address**<http://www.sankalpins.org.in>

- Web-link of the AQAR: (Previous Academic Year) <http://www.sankalpins.org.in/pdf/AQAR>

**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.82</b>	<b>2013</b>	<b>08/07/2013</b>	<b>07/07/2018</b>

**6.Date of Establishment of IQAC****01/07/2011****7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>	<b>NIL</b>

**8.Whether composition of IQAC as per latest NAAC guidelines****Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1-Personality development Programme, Programme to Enhance communication skills were organized for the Student of the college .

2-Community engagement programme were organized like Blood Donation Camps, Green and Clean Campus, Beti Bacho Beti Padao, Nukkad Natak, Heath and Cleanliness programme Etc.

3-Different labs Were updated According to NCTE.

4-Enrichment Classes to Prepare Student for competitive Exams were Organized for Better Placement of Student of College.

5-Rare Books and Educational Survey (NCERT) were Purchased Which Benefitted the Student of the College.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
Remedial Classes Be arranged	Classes were Successfully
Programme to be organized for Student	Personality Development Programme and Gender Sensitization Programme Were Successfully organized

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>Governing body</b>	<b>12/03/2021</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>SANKALP INSTITUTE OF EDUCATION</b>
• Name of the Head of the institution	<b>Dr. Amar Jeet Singh Parihar</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Alternate phone No.	<b>01202803131</b>
• Mobile No:	<b>9410854330</b>
• Registered e-mail ID (Principal)	<b>principalsankalp@yahoo.in</b>
• Alternate Email ID	<b>siegzb704@gmail.com</b>
• Address	<b>141 Duhai NH-34,Ghaziabad</b>
• City/Town	<b>GHAZIABAD</b>
• State/UT	<b>UTTAR PRADESH</b>
• Pin Code	<b>201206</b>
<b>2.Institutional status</b>	
• Teacher Education/ Special Education/Physical Education:	<b>Teacher Education</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>CH. CHARAN SINGH UNIVERSITY MEERUT (UP)</b>

• Name of the IQAC Co-ordinator/Director	Dr. Pratibha Tyagi				
• Phone No.	01202803131				
• Alternate phone No.(IQAC)	01202803131				
• Mobile (IQAC)	9971368421				
• IQAC e-mail address	siegz704@gmail.com				
• Alternate e-mail address (IQAC)	pratibhatyagi078@gmail.com				
<b>3.Website address</b>	<a href="http://www.sankalpins.org.in">http://www.sankalpins.org.in</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.sankalpins.org.in/pdf/AQAR">http://www.sankalpins.org.in/pdf/AQAR</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.82	2013	08/07/2013	07/07/2018
<b>6.Date of Establishment of IQAC</b>			01/07/2011		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
NIL	NIL	NIL	Nil	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			04		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1-Personality development Programme, Programme to Enhance communication skills were organized for the Student of the college .		
2-Community engagement programme were organized like Blood Donation Camps, Green and Clean Campus, Beti Bacho Beti Padao, Nukkad Natak, Heath and Cleanliness programme Etc.		
3-Different labs Were updated According to NCTE.		
4-Enrichment Classes to Prepare Student for competitive Exams were Organized for Better Placement of Student of College.		
5-Rare Books and Educational Survey (NCERT) were Purchased Which Benefitted the Student of the College.		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>		
Plan of Action	Achievements/Outcomes	
Remedial Classes Be arranged	Classes were Successfully	
Programme to be organized for Student	Personality Development Programme and Gender Sensitization Programme Were Successfully organized	
<b>13. Whether the AQAR was placed before</b>	Yes	

statutory body?	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing body	12/03/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	24/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Multidisciplinary / interdisciplinary</p> <p>B.Ed. Curriculum Enrichment is achieved through Beyond Syllabus Activities and Value Added activities imparting transferable and life skills in the form of various activities of multidisciplinary. Institute has the provision of various committee activities which contribute to sensitizing students to cross-cutting issues like Gender, Environmental Sustainability, Human Values, and Professional Ethics for the development of creative and divergent competencies.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>As per University and NCTE Guide Line</p> <p>Being an affiliated institution, the institution does not have autonomy to frame its own curriculum. Academic teaching-learning planning process is followed for achieving micro level planning. The University Academic Calendar is a broad schedule and based on the same, year wise Institutional Academic Calendar is prepared incorporating all the academic and extracurricular activities to be conducted during the session which is approved by IQAC.</p>	
<b>17. Skill development:</b>	
<p>Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities bellow</p> <p>1. Organizing Learning (lesson plan)</p>	

2.Developing Teaching Competencies
3.Assessment of Learning
4.Technology Use and Integration
5.Organizing Field Visits
6.Conducting Outreach/ Out of Classroom Activities
7.Community Engagement
8.Facilitating Inclusive Education
9.Preparing Individualized Educational Plan(IEP)
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
The college has a computer laboratory with requisite number of computers and these computers are made assessable to the students to instill the IT skill in them. The college has developed an ICT enabled seminar hall for conducting seminars, various workshops. on value education and culture.and Indian knowledge system.
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<p>Program Learning and Course Learning Outcome of B.Ed. Courses are:</p> <p>1.To empower the students in subject content and Pedagogy. 2.To develop an understanding of contemporary Indian Society with special reference to education. 3.To be able to interact with children with diverse socio economic and diverse back grounds. 4.To build the skills of communication, reflection, art, aesthetic, theatre, delft expression and ICT. 5.To develop an understanding of paradigm shift in conceptualizing disciplinary knowledge in school curriculum. 6.To be able to interact with children from diverse socio economic and diverse back grounds. 7.To develop competencies among students-teachers to select and use appropriate assessment strategies for facilitating learning. 8.To engage student- teachers with self, child community and school to establish close connections between different curricular areas. 9.To enable student-teacher to integrate and apply ICT in facilitating teaching-learning process and in school management. 10.To systematize experiences and strengthening the professional competencies of student teachers and to provide</p>

first-hand experience of all the school activities

## 20.Distance education/online education:

N/A

### Extended Profile

#### 2.Student

2.1 192

Number of students on roll during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 100 Per Year

Number of seats sanctioned during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 00

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.4 88

Number of outgoing / final year students during the year:

File Description	Documents
Data Template	<a href="#">View File</a>

2.5Number of graduating students during the year 192

File Description	Documents
Data Template	<a href="#">View File</a>

2.6 189

Number of students enrolled during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	8100000	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
4.2	30	
Total number of computers on campus for academic purposes		
<b>5.Teacher</b>		
5.1	11	
Number of full-time teachers during the year:		
File Description	Documents	
Data Template	<a href="#">View File</a>	
Data Template	<a href="#">View File</a>	
5.2	15	
Number of sanctioned posts for the year:		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curriculum Planning</b>		
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words		
<p>The college adheres to the guideline laid down by the state government in general and university in particular from the session 2020-21 CCS University Meerut enhance B.Ed.two year Programme according to recommendation of Justice Verma committee and NCTE. Bases on this recommendations NCTE has suggested a curriculum framework for two year B.Ed course which has been discussed by department of education CCS University Meerut.</p>		

Academic Calendar is issued by University in the beginning of each session. Academic calendar include 180 days of teaching, schedule of teaching practice, visit to various institution, Internal assignments examination etc. this particular Academic Calendar is being following by the college for effective teaching process. Special classes (If needed) are engaged during vacations or off hours to compensate the duration last in examination and other co-curricular activities.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View File</a>
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year**  
**Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

**A. All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View File</a>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

**A. All of the Above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="http://www.sankalpins.org.in/pdf/plo&amp;clo.pdf">http://www.sankalpins.org.in/pdf/plo&amp;clo.pdf</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**
**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

15

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	<a href="#">NA</a>

**1.2.2 - Number of value-added courses offered during the year**

03

**1.2.2.1 - Number of value-added courses offered during the year**

03

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

03

**1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

03

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View File</a>
Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance</b>	<b>Three of the above</b>
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year</b>	
<b>188</b>	
<b>1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year</b>	
<b>188</b>	

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	<a href="#">View File</a>
List of students enrolled and completed in self study course(s)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Institution completely follows the curriculum recommended by University and curriculum aims at developing various skills related to theory and practical work. Practice teaching and school based activities deal with social and moral values. Institution has adopted a well organized mechanism of getting feedback and exchange of information with regard to involvement of society to develop a coherent understanding of teacher education. Curriculum includes coursework of inclusive education and also visit to inclusive education institution to creates teachers for different level of school educations to caters the needs of students having different disabilities or children with special needs. Curriculum include action Research project works which helps to identified the problem of students in learning and also to provide immediate solution to their problem by apply their acquired knowledge as a teacher education. Students nominated appointed as members in some relevant committees of college, alongside the teachers. Promotion of global competencies among students through the use of technology and interval. Skill development included the internship programme which includes theoretical inputs on communication and evaluation, later they are given training in the farm of practice teaching in various schools. Curriculum also includes internship programs which include observation of lessons of primary and pre-primary wings, high school and higher sec. School. Besides this

students have given opportunity to various institutions such as Anganwari Centers, DIET, Innovative Centres, Slum Areas. These visits and teaching programs help in enhancing the teaching competency as well as critical things of the students.

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The main priority of the institution is to create a conducive environment in which students feel from prejudiced and to develop understanding of diversity. Teacher guides the students according to different capabilities, mental level and their needs. Visits are arranged to old age house, slums areas, inclusive schools, DIET, SIE for giving exposure to the future teachers to understand diversification among school system. The teacher educators are encouraged to attend orientation programmes, seminars, refresher courses, workshops, conferences to keep themselves updated with the latest information related to international perspective. The teacher educators are asked to plan different activities for the prospective teachers VIZ practical works, project works, surveys, literary activities, cultural activities, different competitions, games, sports, picnic, excursions etc. The course paper Philosophical and Sociological Bases of Education, Teacher Education, Curriculum Development, Inclusive Education, Education Planning and Management provide ample opportunity and scope to the students to understand the role of diversity. The course paper education in India persecution included in curriculum made aware of recommendations of various commissions and committees for the development of the education system in India. Institution encourage students to celebrate festivals of different religious, communities important days together in campus which give them the

feeling of oneness. Environment education has been introduced as a compulsory subject in B.Ed to enable students to understand the current issues related to the environment at national perspective

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Being an affiliated institution the institution does not have the autonomy to frame its own curriculum rather institution has to follow recommended curriculum by university of Jammu Institution helps students to derive professionally relevant understandings through curricular experiences provided during the teacher education programme by:- Some individual and group projects like debate works, seminars, sessional woks, power point presentations are distributed to develop the feeling of tolerance, co-operation, brotherhood and socialization of pupil teacher. In every course works concerned course teacher, Assigns PowerPoint presentation of sessional work and questioning hours after the completion of presentation to the students for more interaction Peer group discussion, assignment on sessional work, suggestion are given to them to write the reference of the written content taken from particular book/websites. Students are directed for 2 months teaching practice in 3rd & 4th semester which lays emphasis on interactive teaching learning process. Students have to prepare lesson plane by following various approaches like Herbartian Approach, RCEM & Constructivist Approach of lesson planning. Before going to teach the class pupil teacher/ teacher trainees has to write lesson plans. For that purpose they have to do a lot of preparation. The teacher trainee uses various teaching aids to make teaching learning process effective.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

**All of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

**Feedback collected**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of students during the year

**100**

##### 2.1.1.1 - Number of students enrolled during the year

**100**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

42

#### 2.1.2.1 - Number of students enrolled from the reserved categories during the year

42

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	<a href="#">View File</a>
List of students enrolled from EWS and Divyangjan	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The institution pays more attention to the academic growth of the students, in this connection special counselling is given to the Teacher Education Programme. Special attention to the students after admission to cater the diversity among them as they come from diverse socio-economic backgrounds and their medium of instruction is different. Based on their background, language proficiency, confidence level, competency, learning level, etc that varies. The institution conducts following special programs after admission. Orientation program: The institution actively organizes the orientation program. Campus visit arranged to familiarise the students to the campus. Fresher's Day: Fresher's day is organised each year with many colourful events to create a friendly atmosphere with senior students and to build confidence in the minds of fresher's and to uplift their understanding level. Mentor System: Mentors are allotted the duty for performing each and every activity which is supposed to take place in the college during the whole academic session. These mentors are fully responsible for conducting their visits, Internship, Projects etc. Mentors help and guide the students for the successful functioning of their curriculum.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs</b>	<b>All of the above</b>
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View File</a>
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity</b>	<b>Four of the above</b>

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View File</a>
Reports with seal and signature of the Principal	<a href="#">View File</a>
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.2.4 - Student-Mentor ratio for the academic year

14:1

### 2.2.4.1 - Number of mentors in the Institution

11

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

**1.Experiential learning:** - As, a part of internship programme, the students of B.Ed second year are given the opportunity to teach in the educational institutions. During their internship programme students learn how to conduct morning assembly as well as other activities that a teacher go through the whole day while managing the class room activities.

**1.Participative Learning:** - In participative learning, the students are given certain topics which are of utmost importance both academically and practically, they are divided into group and

are given the topics to present themselves. problem solving and to logical questions what was taught. They are given, project work which includes ,psychological testing, action research project work. The learning outcomes of these activities are shared in the form of portfolio.

1.Problem solving methodologies: - Along with the class room teaching, students are also involved in the project Works, these project works include Psychological Testing, action research reports, their portfolios, .College further follows problem solving methodologies by challenging the students with assignments on regular basis to check their level of understanding on the subject.

1.Brain Storming: - By organizing quiz competitions and Applying different tools of psychology brain storming of the students is done.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year**

11

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

**2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year**

87

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

**Five/Six of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	<a href="#">View File</a>
Link of resources used	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

**2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life**

**Teacher Monitoring Scheme is implemented in the institute where in 20-25 students are assigned to each faculty member who acts as mentorduring the entire programme. Mentors regularly interact to students and mentor their academic performance like attendance, resolves their other issues. The students are given guidance for**

career and personal issues besides academic issues. They are also motivated for participation in co- curricular activities, project work community work, teaching practice of the students in the various schools ,done under the guidance of their mentors. They observe their lesson plans, evaluate them and help in improving their performance during the teaching practice. Internship work during final year is also done under the guidance of mentors. In this way, mentor always keeps a check on the performance of the students throughout the academic session and keeps contact with their parents to improve the performance of their wards. Internal marks are also given by the mentors based on the observation of the performance throughout their academic session. Mentors also give remedial coaching to their students If required and keep check on their overall performance.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking**

skills, empathy, life skills etc. among students

**Response:**

The teaching learning process nurtures creativity, innovativeness among the learners. 1.By organizing Visits to different innovative centers of different Educational Institutions but this session is not visited due to covid19. their teaching process when they are engaged in teaching practice in different schools online . They are also given the online Project work on "Each One, Teach One" in which they apply innovative techniques of teaching to the adopted child in order to complete their project work.

**Life skill:** Life skill activities involve the conducting of morning assembly online only, organising different activities in the local society related to different social issues. These activities enable the sense of responsibility among the students. They are able to understand their role in the society and the role of society towards their process.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**  
**Organizing Learning (lesson plan)**  
**Developing Teaching Competencies**  
**Assessment of Learning Technology Use and**  
**Integration Organizing Field Visits**  
**Conducting Outreach/ Out of Classroom**  
**Activities Community Engagement**  
**Facilitating Inclusive Education Preparing**  
**Individualized Educational Plan(IEP)**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement**

**Ten/All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	<a href="#">View File</a>
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of each selected activity	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.3 - Competency of effective communication is developed in students**

**All of the above**

through several activities such as Workshop sessions for effective communication  
 Simulated sessions for practicing communication in different situations  
 Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'  
 Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive**

All of the above

<b>devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event</b>	<b>Four of the above</b>
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	<a href="#">View File</a>
Photographs with caption and date, wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study</b>	<b>All of the above</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Pupil teachers are strictly advised to prepare their lesson plans which are regularly checked by their teacher educators and give remarks on the lesson plans. It is the duty of the concerned teacher educators to ensure that students covered all the topics of the curriculum. The students are encouraged to maintain proper discipline in the class and maintain congenial atmosphere in the classroom. The pupil teacher is motivated to make use of attractive charts, models and other teaching aids while delivering the lesson. Internship is also one of the parts of teaching practice which a pupil teacher has to do during the practice. Students also conduct morning Assembly, different co-curricular activities, and to prepare evaluation schemes and official workrelated activities. According to new B.Ed. curriculum, the students are advised to visit the institutions like Middle schools and higher secondary schools in 1st year and advised to observe High schools and Hr Sec schools to have an idea about the working of the schools. In the second year students have to do practice teaching in schools. Before starting teaching practice the students are divided into groups and instructed accordingly, related to policies and educational needs of the school.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.4.9 - Number of students attached to each school for internship during the academic year

### 2.4.9.1 - Number of final year students during the academic year

92

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports**

**Nine/All of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.**

**During teaching practice, teacher educators evaluate the lesson plan, review the instructional aids, Teachers discuss the mistakes and give suggesting measures before delivering the next lesson. General remarks related to their presentation of the lesson and their teaching are written by the teacher educators at the end of**

every lesson. Feedback is also given by the pupil- teacher to the peer students. Head of the institution and the teachers of the schools also observe the classes during teaching practice and give useful suggestions. Modifications are done according to the feedback given by all the teachers. The feedback about the performance taken from school principal and school teachers to ensure the attendance and the performance of pupil teacher. At the end of internship and the teaching practice, a completion certificate is issued to the pupil teacher by the head of the institution

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)**

Four of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<a href="#">View File</a>
Two filled in sample observation formats for each of the claimed assessors	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<a href="#">View File</a>
Five filled in formats for each of the aspects claimed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

12

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

15

#### 2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

12

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

To improve the teaching learning process and to update the faculty members professionally the institution has adopted a comprehensive and continuous evaluation mechanism which includes self appraisal by the faculty and to encourage to the monitor and to access the monthly activities that are undertaken by them. The staff is required to submit monthly report regarding the tasks accomplished by them and other achievements reports, duly evaluated by the Principal and Management.

1. The feedback is taken from the students about the teachers through feedback forms to access their performance. They are asked to make necessary changes in their teaching methodology and Preparation.

2. Management encourages the faculty members to participant in different faculty development programs, Workshop and Seminars to aware themselves about the new trends and policies in education.

3. Faculty Members are also provided financial support for enhancing their required qualifications and also provide them study leave for it.

4. Library facility with WiFi connection is provided to keep them updated.

5. Regular group discussion in the staff members are organized to share their views on different topics

6. Collection of data regarding the students' background, students' different reports are discussed to help the teachers to follow particular methodology for particular student.

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution  
Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Every Subject is divided into four parts in the form of 1st assignment Test and 2nd Assignment Test, sessional Work and Seminar work/ workshop. This process is done by forming question papers and setting syllabus. After which Internal Assessment is started. The ACC (Academic Co- Ordination Committee) Members (Dr. Kajal Manhas, Prof. Darshana Sharma) Professors of Education of Jammu University visits the institution for the verification of internal record and evaluation oral test as well as written test is conducted in order to assess the level of students. This process of evaluation is continuous from the beginning to end of the academic session. Co - Curricular activities, project work and sessional work are also helpful in evaluating the academic as well as social achievement of the students. Seminars and group discussion are organized by the teachers to evaluate the students. Students who lack in attendance during session are also advised to be attentive and maintain their record properly. Any students who find difficulty in any topic related to their subject are given proper guidance by their concern teacher.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound;  
Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination  
Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial**

**Five of the above**

**support Provision of answering bilingually**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	<a href="#">View File</a>
Documentary evidence for remedial support provided	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.6.3 - Mechanism for grievance redressal related to examination is operationally effective**

The academic performance of the students is evaluated throughout the course by the teachers for upgrading and improving academic performance of the students and in this connection this time to time internal evaluation mechanism is followed by the college as per the academic calendar of university of Jammu. Internal assignments, seminars and sessional work, presentations, external viva-voice are conducted in every semester and time schedule is prepared by examination committee in consultation with ACC team appointed by university. The students are well informed in advance for the preparation of their exam. After the completion of the internal examinations performance of the students is evaluated and internal award rolls are prepared. If there is any grievance with reference to paper, it is redressed on the spot by examination conduction team deputed by the university. In fourth semester, there is project work and portfolio of the students. However, the marks awarded in the project work and internal assignments, are sent to the University in a confidential way. Thus, in this manner, the college tries to maintain the transparency, efficiency and timely for conduction of internal as well as external examinations in the college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The institution follows the academic calendar being prescribed by university for the smooth functioning of B.Ed. programme. Academic calendar is provided by University in the beginning of every academic session. On the basis of that academic calendar, internal academic calendar is formed by the principal and faculty members of the Institution. All the curricular and co-curricular activities are organised in the institution on the basis of that calendar. This calendar is followed throughout the whole academic session for the successful completion of the curricular. In the beginning of every Session University provides academic calendar, the students are apprised of academic calendar and the same is uploaded on the college website and displayed on the notice board and at the strategic locations. Only the head of the institution can incorporate minor changes in academic The schedule of all examinations is given in the academic calendar. The course teacher announces the syllabus and set question papers for assignments as per the academic calendar. Assignments are submitted by students as per the dates given in the academic calendar. The slots of assignments, seminars, sessional project works and internship are mentioned in academic calendar.

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

Program Learning and Course Learning Outcome of B.Ed. Courses are:

1.To empower the students in subject content and Pedagogy.

2.To develop an understanding of contemporary Indian Society with special reference to education

3.To build the skills of communication, reflection, art, aesthetic, theatre, delft expression and ICT.

4.To develop an understanding of paradigm shift in conceptualizing disciplinary knowledge in school curriculum. .

5.To engage student- teachers with self, child community and school to establish close connections between different curricular areas.

6.To systematize experiences and strengthening the professional competencies of student teachers and to provide first-hand experience of all the school activities.

To Achieve these PLO's and CLO's of institution follows the perscribed syllabus ofUniversity.

1.Academic calander framed at the begining of the session in order to successfull implementation of Academincactivities.

2.Faculty of the college follows the proper time table.

3.Regular Internal assisment of the students take place twice a semester in order to monitor the performance of the students.

4.Seminars, Debates, Workshops are organized regulearly to Improve the communication skill.

5.Project works.

6.Reflective Journals are prepared by the students during their course work in which students prepare their own portfolios and express their whole experiences of 2 years .

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	<a href="#">View File</a>
Certified report from the Head of the Institution indicating pass percentage of students program-wise	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.3 - The progressive performance of students and attainment of professional and personal

attributes in line with the PLOs and CLOs is monitored and used for further improvements

The progressive performance of students and attainment of professional attributed in line with PLOs and CLOs is monitored through following ways. 1.Regular internal assessments of 20%marks of each subject is conducted to evaluate the PLO'S and CLO'S. 2.Internal assessment record is regularly monitored by ACC team appointed by University . 3.Seminars, Debates, Workshops are organised regularly in the institution to enhance the communication skills and to build the understanding of subjects and self expression. 4.Project works like 'Each One and Teach One' and plant and own a tree given to students and community based programs are organised to establish close connections between different curricular areas. 5.Students are encouraged to prepare Power Point presentation and to use technology to enhance the skills of ICT in teaching. 6.Reflective Journals are prepared by the students during their course work in which students prepare their own portfolios and express their whole experiences of 2 years B.Ed. course work which help in developing the skills of self expression.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 2.7.4 - Performance of outgoing students in internal assessment

##### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

188

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Students of B.Ed. are motivated to prepare a reflective journal, which indicates their whole journey of B.Ed. They are encouraged to prepare a report of their whole experiences from semester 1st year to second year. They have to adopt a child which indicates each one, teach one aspect of their project work and prepares a detailed report of the progress of that child during two years of their study. They share their whole experiences of the changes that they face in whole journey. They are given the opportunity to teach the students in the schools where their internship programme is planned.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

[http://www.sankalpins.org.in/pdf/sss-responses-\(2020-21\).pdf](http://www.sankalpins.org.in/pdf/sss-responses-(2020-21).pdf)

## RESEARCH AND OUTREACH ACTIVITIES

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	<a href="#">View File</a>
Income Expenditure statements highlighting the research grants received certified by the auditor	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research</b>	One of the above
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	<a href="#">View File</a>
Sanction letters of award of incentives	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence for each of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural</b>	Two of the above

**supports**

File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	<a href="#">View File</a>
Reports of innovations tried out and ideas incubated	<a href="#">View File</a>
Copyrights or patents filed	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.2 - Research Publications****3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year****Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year****10**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

##### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<a href="#">View File</a>
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

82

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

65

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

#### Outreach Activities

1-College organizes an outreach activity on "Beti Bachao, Beti Padao" by NSS unit by organizing Rally, Nukkadh Natak to aware the society to save girl child and its education. Students present Nukkadh Natak to show gender discrimination and the gender exploitation in the male dominant.

2-College organizes a visit cum observation activity at different ICDS, Anganwadi centers, as a compulsory component of B.Ed to make them familiar to the functioning of Anganwadi centers to learn the

importance of nutrition for children and pregnant ladies.

3-College organizes Swach Bharat Abhiyan every year on birth anniversary of Mahatma Gandhi ji this year only online programme due to covid-19.. Pupil teacher prepares online programme to aware people about harmful effects of plastic use etc.

4-college organized webinar, Orientation Programmes, Workshop etc online mode.

5-Online Awareness programme on save water, save environment save earth are organized about the ill effects of environment scarcity of water

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4 - Collaboration and Linkages

#### 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

2

##### 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	<a href="#">View File</a>
Report of each linkage along with videos/photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

None of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institute is endowed with excellent physical facilities to support the teaching learning process. The institute is a learning centre that has been setup with the vision to provide world class and innovative opportunities to students to become successful entrepreneurs and leaders.

The institution has adequate facilities for all the activities.

**Classrooms:-** Classrooms having different capacities to meet the requirements of B.Ed students.

**Laboratories:-** Academic programme of the college is enriched by laboratory experiences.

**Sports field:-** The institute has a well maintained big sports play ground for outdoor games and indoor games room

**Fitness centre:-** The college has well equipped fitness centre.

**Canteen facility:-** The campus has canteen facility for students and staff which is hygienically maintained.

**Parking facility:-** Adequate parking space for vehicle is available in the campus.

**Green atmosphere:-** A lush green atmosphere for learning has been created by spacious lush green lawn. A Large number of trees and plants are there in the lawn which add and improve the quality of air and minimize air pollution in the campus.

**Wi-Fi and CCTV cameras :-**The institute is enabled with Wi-Fi facilities and CCTV cameras the campus for the security reasons

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

##### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

#### 4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

3024347

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Library automation allows you to manage the whole library through

simple and interactive interface. The librarian can manage all the library item details and keep a track on all the books that are issued. Even fine is imposed if someone returns the book not as per the norms. All the details of the books such as author name, edition, price etc. can be stored in the school library database. Manage the complete management of the entire library through the software easy interface. It removes manual process of issuing books by easy and simplified way. It saves time and effort. The librarian can issue, return and reserve book for a particular student through the software's interface. Add and search library items easily.

The Institute has a well equipped library having computer lab of 30 computers with internet, Wi-Fi, BSNL fiber connectivity of internet bandwidth (6.93 MBPS) Wi-Fi BSNL broadband having bandwidth (6.93 MBPS) has been installed in the computer lab. Facility of portable LCD projector is available in the institution for students and teachers to prepare power point presentation. Scanners, printers are available in the computer lab. Library of the institutions is facilitated with the wi-fi connectivity to update the books.

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

As, the college is in rural area, access to network is very poor. College has its Library management System. There is installation of Broadband with bandwidth of 10MBPS. Library of the college is furnished with new books according to the syllabus of a Jammu University. Also, there are inclusion of Journals for the students and staff members. Access to remote library due to poor network connectivity is marginally accessible. college has also applied for access to E-Journals on the demand of Students. These E-Journals will help the students in their Research related projects as well as their class room studies.

File Description	Documents
Landing page of the remote access webpage	<a href="#">View File</a>
Details of users and details of visits/downloads	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases</b>	
One of the above	
File Description	Documents
Data as per Data template	<a href="#">View File</a>
Receipts of subscription /membership to e-resources	<a href="#">View File</a>
E-copy of the letter of subscription /member ship in the name of institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)</b>	
<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>4.2.5 - Per day usage of library by teachers and students during the academic year</b>	
<b>4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year</b>	
50	

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways**  
**Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

None of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The IT sector is one of the rapidly expanding sectors. Sankalp instituteof Education in order tocope with the age of modern technology does not lag behind in possessing IT facilities in the institution. To cater to the demands and updated facilities for the students IT infrastructure are in constant change and modification. The college has a computer laboratory with requisite

number of computers and these computers are made assessable to the students to instill the IT skill in them. The college has developed an ICT enabled seminar hall for conducting seminars, various workshops. The college has possession of 30 desktops. Among these, 25 computers are used by the students and rest are used for official purpose. The college also possesses other ICT equipments such as printers, photo copier, projector screen, and speaker. Institution has installed Wi Fi Facility In the campus. At present, the college has broad band connection and this facility is accessed in our day to day work.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 4.3.2 - Student – Computer ratio during the academic year

5:1

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)**  
Opt any one:

E. < 50 MBPS

**4.3.4 - Facilities for e-content development are available in the institution such as**  
Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system  
Lecture Capturing System (LCS)  
Teleprompter Editing and graphic unit

One of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
List the equipment purchased for claimed facilities along with the relevant bills	<a href="#">View File</a>
Link to the e-content developed by the faculty of the institution	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus and Infrastructure

##### 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

**3024347**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

**In order to maintain and utilization of physical, academic and sports facilities concerned committees have been framed for the Maintenance of infra-structural facilities:-**

**Building and Maintenance Committee.** The Building Committee is framed by management. It creates necessary arrangements for adding academic infra structure in the college as per the need of the department and the college. It also carries out the required civil works in the college such as white wash, construction, renovation

and repair. Garden Committee The institute has efficient and experienced gardeners to maintain the lawns and the flora of the college. Planting of seasonal tree is carried regularly in the garden. It looks after the beautification of the campus too.

Purchase Committee The equipments, instruments, books and computer. the items for laboratory use are purchased after the prior approval of the Purchase Committee for security to ensure the optimum utilization of funds allocated to the respective departments in each academic year. Purchas Committee apprise its expenditure based on the course and technical quotations.

File Description	Documents
Appropriate link(s) on the institutional website	<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	<a href="#">View File</a>
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable**

One/Two of the above

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	<a href="#">View File</a>
Institutional guidelines for students' grievance redressal	<a href="#">View File</a>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

**Four of the above**

File Description	Documents
Data as per Data template	<a href="#">View File</a>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	<a href="#">View File</a>
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## **5.2 - Student Progression**

**5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year**

Number of students placed as teachers/teacher educators	Total number of graduating students
<b>Nil</b>	<b>Nil</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<a href="#">View File</a>
Appointment letters of 10 percent graduates for each year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 5.2.2 - Number of student progression to higher education during the academic year

### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

**00**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of graduating students and their progression to higher education with seal and signature of the principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

**Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

**Student council is active and plays a proactive role:**

Our students have an active representation in academic, administrative and committees of the institute. Students actively participate in institution's functioning. They actively participate in sports and cultural committees and also help in organizing and managing of events. Student council organizes and celebrates various special events and also assists other students related to various activities. Student council actively participates in cultural activities for the promotion of customs and traditions. They take initiatives in organizing events which varied and diverse such as Rangoli, Mehendi, Diya Competition etc. Scout and Guide camp is one of the activity for enhances the social and interpersonal skills of the students. Plantation drive, Gender Consciousness, Gender equity, Swatch Bharat Abhiyan, Save Water, Save Earth, Save Environment are some programmes which organized by student of College.

File Description	Documents
Copy of constitution of student council signed by the Principal	<a href="#">View File</a>
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.3.2 - Number of sports and cultural events organized at the institution during the year**

**Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The college has a strong alumni association since its establishment. The Alumni is a strong support to the Institution. The Institution nurtures the alumni association to facilitate them to contribute significantly to the development of the Institution through various activities like admission , feedback regarding institution. The alumni's of the college are placed in the different corporate sector, education, business, professional fields, media industry, political field, social work, academics and accessories. The association is engaged in different social activities. The Alumni Association organised many medical camps where free immunity booster medicines and medical check up was provided to of the people different panchayats in collaboration with GGF during covid 19. The members of Alumni Association also perform other extension activities and extends their helping hands in admission.

File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students**

**All of the above**

**Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support**

File Description	Documents
Documentary evidence for the selected claim	<a href="#">View File</a>
Income Expenditure statement highlighting the alumni contribution	<a href="#">View File</a>
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	<a href="#">View File</a>

#### **5.4.3 - Number of meetings of Alumni Association held during the year**

**Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

**Sankalp Institute of Education and alumni association jointly work in association. The alumni association provides an interface for establishing a healthy relationship between the alumni, staff and students of the institution. Alumni association also believes in creating and maintaining association with its alumni. The alumni students provide guidance to the new students according to the prescribed syllabus of University. Alumni Association also motivates the new students for having admission in the college.**

Allumni association also provides the proper feedback for the welfare of the students and the college. Allumni association encourages the students to visit different places to have the experiences of different fields. Alumni association motivates the new students by having guest lectures and alumni meet.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**Reflection of vision and mission leadership of institution in ensuring**

1) The Management and Principal follow all the policies and norms laid down by university to ensure that the action plans are aligned for attaining the vision mission, set by the institution. Principal makes the action plan in consultation with faculty members to review the outcomes and implementation of action plan through meetings with functional committees and makes necessary changes in action plan if required.

2) The management of the college also actively participates in the review of quality policies and makes amendments in the policies if required.

3) Timely feedback for suggestions are taken from the alumni, faculty members and parents for strengthening student-institution relationship.

4) Timely feedback for suggestions are taken from the alumni, faculty members and parents for strengthening student-institution relationship.

5) Various activities of the college are organized for strengthening community services.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The structure and details that define administrative decentralized functioning is that the proposals are implemented at the grass root level after careful consideration and deliberation. These recommendations are taken from various committees by the management committee only then the final decision is taken by the management. The decisions of the management committee are implemented by various committees and various sections. ( Academic, Administrative and finance). These decisions are implemented in a decentralized way without any interference or hindrance. Ultimately, it sets the administrative, academic financial and accountability of the system. Major decision of administration related to the university or other statutory bodies are taken by the Principal with the help of senior faculty members. Faculty members look after the functioning related to that particular committee. Office superintendent and accountant along with data entry operator look after the office administration under the guidance of the principal. The Librarian is responsible for permanent custody of books, Journals and management of the library. Library committee helps in its functioning.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

To ensure good governance, transparency and accountability, the vision, mission and goals are clearly defined at all levels.

**Financial transparency:-** The institutional mechanism for monitoring the effective and efficient use of financial resources depend upon the purchase committee/ finance committee. The members of purchase committee are discuss all important matters related to budget provisions of the college and finalize budget proposal to be presented before the governing body for approval at the beginning of each year. Actually, day-to-day financial transactions are tracked by the finance officer.

**Academic Transparency:-** There is academic committee for organizing all the academic programmes such as framing of Time table, conduction of internal assessments and other academic works. Academic calendar, syllabus and curriculum are uploaded on the college website. All the current events, including examination, admissions, time-table and curricular activities are published on the college website. Transparency maintained according to the fee norms of University. Admission committee of the college discusses all the necessary issues related to admission process.

**Transparency in administrative and others works:-** Periodic review meetings at various levels are conducted to ensure transparency, accountability and corrective measures. Regular faculty , institutional IQAC, class representatives (CR's) meetings are conducted.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

: Quality improvement strategies are adopted by the institution for each of the following:- Curriculum Development:- college followed the curriculum of Ch Charan singh University Meerut and has not its own curriculum.

**Teaching and Learning:-** Highly qualified and dedicated faculty members are appointed by selection committee approved by the University. Different strategies like brainstorming, co-operative learning, utilizing technology in the classroom and various innovative methods are used to enhance teaching learning process. . Different Approaches in classroom. Evaluation Strategies University conducted final examination, college conducted internal assessments only , Project work, action research are included in real class room solution. Portfolio of self development is included. Development of holistic and integrated understanding of the self to handle different situations.

**Human Resource Management:-** College has set some practices and methods of integrating and maintaining the teaching staff in the institution. Faculty and students are encouraged to attain computer literacy. Workshops and seminars are organized by the college for the faculty members to update knowledge. Collaboration :- Collaboration with students: Collaboration with society Institution organized various awareness programmes like swachh bharat abhiyan, Beti bachao Beti Padaho Abhiyan, Pulse Polio, Environmental awareness programmes save water, save trees etc in collaboration with society.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	<a href="http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calendar-2020-21.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The chairman of the college is the head of the management. He takes care of the infrastructure and maintenance, financial support, creation of assets etc. The academic programmes are carried out by the principal and decided and directed by the university and higher education. Student representatives and other staff members are given responsibility and staff member are made incharge of each committee. The faculty executes the assigned activities and submit a report to the principal along with the

feedback received from the student-teachers. The Principal as the head of the institution along with the different committees members maintains a congenial and academic environment of the college. Major policy decisions are taken by the university .In the college, the Principal is the apex authority and he is assisted by the Co-ordinator and various sub-committees. The Principal executes academic and administrative plans and policies with the help of diffrentsub-committees for smooth conduction of the college activities.

File Description	Documents
Link to organogram on the institutional website	<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

College campus pose many challenges when it comes to security from entrance, exit, building premises, lobbies and corridor, campus. On the view of providing safety and security of the students and teachers, different committees of the college approach the "Planning and Development Committee" of the college. They decided that the interest of student's safety and security and to treat them on priority basis and procure CCTV cameras rates were verified of all CCTV and their devices and finalized for given order to appropriate location. A record was made of approaches to noting time, place, witness presence, responses to request and a plan of action to monitor the situation which may include beside monitoring safety and security of students.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

**List of welfare measures for teaching and non-teaching staff members.**

Faculty members are inspired for self development programmes and higher education. Provision for various leaves such as csual leaves 14days,child care leave, maternity leave as per govt. norms. Fee in installments scheme for the words of staff members.

On call medical facility for teaching and non-teaching staff. Provision of free uniform for non-teaching. Discount for the wards of the employees in admission and tuition The Assistant Professors after completion of Ph.D. degree receive monetary benefits. .Faculty members are encouraged to participate in the Orientation Program/ Refresher Course/ Seminars/ Workshop. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

**Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	<a href="#">View File</a>
E-copy of letter/s indicating financial assistance to teachers	<a href="#">View File</a>
Certificate of participation for the claim	<a href="#">View File</a>
Certificate of membership	<a href="#">View File</a>
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

**Nil**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes**

2

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Performance Appraisal is the most methodical way of evaluating the performance of an employee. It makes the employee more liable to the work that he performs. It also inspires the teachers to undertake researchbased work to enhance their knowledge. All the faculty members are asked to give performacereports. and On the basis this performance reports Career Advancement i.e., promotion is given. Non teaching staff is not given any appraisal format as their promotion is based on a seniority basis. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes to enhance their potentiality.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Accounts of the college are regularly audited by the auditor who is deputed on behalf of the management. Regular audit mechanism is followed by the college. Internal audit system constitutes of: Daily checking of physical cash memo. Proper creation of vouchers and ledgers maintained by the accountant section. Proper utilization of allocated funds as per allocated heads. Proper payment of parties thorough transparent manner. Proper record keeping of all the receipts. Cross checking/sudden checking of accounts by the management. External audit is conducted by the chartered accountant (CA) appointed by the governing body. The authorized person is responsible for finalization of accounts of the college

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	<a href="#">View File</a>
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The availability of funds is essential for any organization, society, family, or co-operatives but the movability of funds is even more important. If the movability is in the right direction, well-co-ordinated then the level of progress is high; otherwise, it becomes ineffective even though the funds are available. Therefore the movability of funds is important for the development of any organization.. The fee is mostly used for paying the salary of the staff and also used for miscellaneous expenditure like maintenance of building and college infrastructure and in the ending of financial year all expenditure are audited by the CA. The allocated funds are utilized to purchase equipment, chemicals, organize seminars, workshops and conferences, etc.

The Principal makes recommendations for better handling of resources and effective mobilization of available funds for the betterment of the students, teaching and non- teaching staffs. There is a Planning and Development Committee that looks after the requirements of various departments minutely and then goes for purchasing the things through the Purchase Committee.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies and processes. IQAC of the institution plans initiatives for quality enhancement based on the observations of the prevailing trends in the institution and the current developments. The practices that are initiated institutionalized for maintaining a quality profile. Among such practices academic audits and extension activities have been institutionalized. Academic audit of the institution is conducted every year. Time limit is given to the institution to conduct this audit. The institutional faculty works together with the head, to get the performatas filled and the external expert is invited. The audit is conducted in the institution in prescribed time span. The suggestions and recommendations of the expert are discussed in the institution. The recommendations and suggestions are forwarded by the institution to IQAC. IQAC, after studying them, consolidates the recommendations in consultation with the external expert and forwards it to the higher authorities to plan the future course of action. Academic audits helps the institution to know strength and challenges. IQAC to access the quality status of the institution individually.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The college reviews its teaching learning outcomes at periodic intervals through IQAC. In order to improve the teaching learning process regular feedbacks are taken in the class apart from student satisfaction survey. Many suggestions are taken from the students and these suggestions are then implemented in the class room after having discussion with IQAC of the college. Required

steps are taken for the improvement. Student feedbacks on teaching learning and evaluation process are taken and analyzed by IQAC on a regular. The feedback report is co-ordinated to the principal and also discussed in the IQAC meeting which helps to take required steps. The assignments/examination on a regular basis help in assessing the learning outcomes.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

Nil

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to the minutes of the meeting of IQAC	<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	<a href="http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf">http://www.sankalpins.org.in/pdf/Academic-Calender-2020-21.pdf</a>
Consolidated report of Academic Administrative Audit (AAA)	<a href="#">View File</a>
e-Copies of the accreditations and certifications	<a href="#">View File</a>
• Supporting document of participation in NIRF	<a href="#">View File</a>
Feedback analysis report	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The college is tirelessly working for improvement since its establishment. Its main academic and administrative achievements are as under NAAC Accreditation "B++ Grade in 2013. Campus connectivity :- Wi-Fi enable campus. Admission:- Online and merit based Website development with different activities. Online classes. Lush green environment. introduction of academic calendar every year. Merit base results with academic excellence. Played vital role in rural women empowerment. Library is equipped with Library Management System, Journals and books. Curriculum of the college updated from one year to two year which includes internship and project work also. Wi-Fi facility with bandwidth of 6mbps is installed in the college. Water purifier for safe and pure drinking water is installed in college. CCTV cameras are installed in the college for the security of the institute. TLC is constructed in college which displays the creativity of the students. Decentralisation of administrative powers Constitution of different committees and cells.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The college is trying hard to save energy consumption in the premises. It has adopted many innovative ideas to save the energy not only in the interest of the institute but also playing a vital role in national development.

The college has started working on this strategy. Investment in solar lights for outdoor lighting can generate long term benefits. Local governments are already using this tactic to save energy and the college has also a working plan on it. Unplug overhead projectors, computers, and smart boards when not in use. This simple way to conserve energy can help save large amount of power and money in the long run. Involve the whole college community in the task of energy conservation. Check the use of personal gadgets by students in college premises. Even if laptops and tablets are part of teaching methodologies, they must be checked when not in use. Create student patrols and committees to make sure that energy conservation guidelines are being implemented. Recognize energy saving efforts of staff and teachers to encourage others to join in the initiative. The college has its own 25KV transformer to meet up all energy related requirements

File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

### Waste Management in College Campus

Waste management plays a vital role in the functioning of any college. If an institute has better management dealing with waste, it will definitely have had better hygienic conditions to have the teaching learning process.

**How to Reduce Waste in College Campus** The College campus is often eager to reduce waste for many reasons – To save money To streamline operations Appeal to students to do something good for the environment at the same time. To lower waste output.

**1. Perform a Waste Assessment** For a waste assessment the college is has formed a dedicated team to gather data, analyze current practices and make recommendations for improvements.

**2. Create a Recycling Program** Perhaps the best thing a college can do for its waste management success is to create and implement a recycling program. An effective recycling program reduces landfill waste and lowers raw material consumption by providing recycled materials for reuse.

The college has its best way to deal with all these wastes.the collage has waste management committee working effectively for the waste dispose off. Most of the waste is naturally dispose off by putting it into the large pits outside the college campus.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

All of the above

File Description	Documents
Documentary evidence in support of each selected response	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words**

**Efforts of the institution towards maintenance of cleanliness, sanitation, green cover and pollution free healthy environment. Sankalp Institute of Education works a lot in the field of greenery. Students aware the general public about greenery, sanitation and cleanliness by organizing rallies on Swach Bharat Abhiyan, Plantation Drive etc. Our college organizes seminars on the topic 'Planting More and More Trees'. Environment day is celebrated every year to make people aware about pollution and its control. College is also working tirelessly to develop positive attitude towards pollutions. Our B.Ed. course has also a curriculum related to environment paper of the second year Students , in which they have to plant a tree. All the students**

plant trees in the college. Due to this the college has lush green environment.

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	<a href="#">View File</a>
Snap shots and documents related to exclusive software packages used for paperless office	<a href="#">View File</a>
Income- Expenditure statement highlighting the specific components	<a href="#">View File</a>

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

**.40**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and**

resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Institution puts forth efforts for saving local environment, local knowledge and resources, community practices and challenges, having strong advocate of Vocal for local.

The institute provides transportation, dental checkup and contributory provident fund, ESI facility, canteen, Maternity leave benefits, school admissions for children of employees, incentives for research publication, financial help etc.

The college has an active equal opportunity committee which monitors and settles down any issue related to recruitment, academics, research and development and curriculum. Issues such as gender inequality, sexual harassment, education rights for women, government incentives for women entrepreneurs, women's rights and equal opportunities for girl child are emphasized in the curriculum. The institute organizes various rallies, camps for providing local knowledge and resources for local knowledge and local environment. The Institution organizes various camps to save environment plantation, cleanliness and sanitization drives are some of them.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	<a href="#">View File</a>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<a href="#">View File</a>
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

**Describe at least two institutional best practices (As per NAAC format given on its website)**

**Best Practices The title:- Dealing with wastes in the campus.**

The institution has a group of students and staff to deal with waste management in the campus. The objectives of this group are to create awareness among students and the community regarding waste management in the following ways:- To involve the students in cleaning the campus. To set up waste bins in sufficient numbers to avoid littering. To create consciousness among students about e-waste accumulation and disposal of e-waste. To promote a sense of hygiene among students. A college level seminar on waste management, recycling was organized in order to aware the students. During the programme an oath was taken by staff members and students of the college to clean the college campus regularly.

**Best practices II Tittle :- Women Empowerment:**

Women constitute more than 60% of the total student strength of the college. The majority of them come from drought and famine-ravaged rural areas where miserable conditions of utter poverty,

illiteracy and ill health occurred badly. S

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

**Institution Performance in one area distinctive to its vision, priority and thrust**

**Holistic Women Empowerment:-**

**Educational empowerment:-**

**Skill Empowerment:-**

**Teaching Empowerment:-**

**Health Empowerment:**

**Psychological Empowerment:-**

**Spiritual Empowerment:-**

**Cultural empowerment:-**

**Ethical and value empowerment:-**

**Professional Empowerment:-**

**Enter preneurial empowerment:-**

**Vision:-** Development of a team of dedicated and competent staff, appropriate for learning environment Strengthening student-institution relationship through mutual benefit and constructive interaction Strengthening community services through human resources development Inculcation of qualities of leadership, personality development and good citizenship in the students.

**Institutional Distinctiveness:**

Keeping in mind the vision, developing a team of dedicated and competent staff and appropriate environment, the institution encourages the faculty members to participate in various seminars, workshops to enhance their knowledge for this purpose Efforts are being made by the institution to strengthen the students-institution the overall academic performance of the students. Besides this, the following practices are being encouraged in the institution. Students are encouraged to prepare power point presentation Guest lecture, seminars are organized by the institution to give exposure. In addition to classroom interaction the following are the methods of learning experiences promoted the students. Project work Sessional work. Oral presentations. Group discussion. Feedbacks Fresher and farewell party

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>